**CHIEF OF POLICE** | **BRENT SHATTO** | 114 North 6th St | Estherville, IA 51334 | (712) 362-3515

Date: July 14, 2022

**POLICE RECORDS REQUESTS**

**Custodian of Records:** Chief of Police Brent Shatto or Captain Nathaniel Dunlavy

Record requests will require a fee be paid in most instances.

Requests for Calls Sheets or Driver Exchange: Free if the request is made within 2 weeks of the incident. If outside of 2 weeks, a $7 fee will apply to the request.

Records Requests for Case Reports and other documents:

 $27 per hour with a minimum charge of $15 if under 1 hour for time

 expended during search and completion of the request.

 Copy of Report in paper or electronic form: .25 per page with a minimum of

 $7.00.

 DVD/CD for photos, video and or audio: $25.00 per disc

Accident Reports and Copies: $7.00

All document fees are considered to be over and above the research fees.